

## Commission Meeting

March 1, 2016

Chairman Sand called the meeting called to order at 10:15 am. Present were John Hokana, Joel Hamar, Dean Simek and Chairman Sand. Commissioner White wasn't able to attend.

The Pledge of Allegiance was recited.

Additions to the Agenda

Truck Regulatory vehicle

Dogs in the Court House

Vanguard training

4-H Youth Development Agent

States Attorney joined the meeting at 10:20 am and reported to the Commissioners about a letter he had received from an attorney concerning moving of berms on County Rd 3.

Hamar motioned to approve the minutes with corrections. Simek seconded. Motion carried.

Hamar told the Commissioners that he had received complaints of dogs in the court house. He made a motion to have a policy that no pets are allowed in county buildings, other than service animals effective March 1, 2016. Simek seconded the motion. Motion carried. Hamar requested Charlie Russell to order a sign for the Court House and one for the Highway/Social Services building.

Sheriff Chris Estes and 911/DES Coordinator Russell joined the meeting at 10:25 am. Hamar updated the commissioners on the truck regulatory vehicle. Barnes County got the bid for the vehicle, which plans to use the vehicle for zoning. The original letter stated if there were no bids for law enforcement, the vehicle would be stripped and the equipment divided among the parties. Since Dickey County plans to use the vehicle for law enforcement and they had the highest bid for that use, the vehicle will possibly go to Dickey County for the \$6,200.00 that was bid.

Hokana motioned to pay the vouchers with the addition of Montana Dakota Utilities for \$97.34, ND Insurance Department for \$30.00, Dakota Plains Credit Union for \$500.00 and a FEMA payout to German Township of \$57,959.03. Simek seconded. Motion carried.

Hamar motioned to open the abatement hearing at 10:35 am. Simek seconded. Motion carried.

Present for the hearing was Tax Director Flaherty. The landowner did not attend the hearing. Flaherty explained that SE ¼ -5-129-66 (parcel #01271000) was supposed to be reclassified from cropland to mixed in 2015. The change did not get recorded in the tax system. Hokana motioned to grant the abatement for parcel #01271000. Hamar seconded. Motion carried.

Flaherty presented the abatement request for W1/2 and SE¼ of NE1/4 -32-130-66 (parcel #02584001) has 7 acres of water that was not accounted for. Hokana motioned to grant the abatement on parcel #02584001. Hamar seconded. Motion carried.

Simek motioned to close the abatement hearing. Hamar seconded. Motion carried.

Hamar asked Flaherty if the County had received all the training they were to receive from Vanguard. Flaherty stated there was still some training time that he plans to use for training for himself and Dana Geller.

Sheriff Estes told the commissioners that with all the reporting changes their office is purchasing their own server that will be housed in their office. Estes also stated he will start interviewing for the fourth deputy position in two or three weeks. Interviews may be on Saturday since some of the applicants are still at the academy.

Russell reported on the upcoming need for the burn ban for 2016. With the weather warming up and lack of snow he felt that the Commission needs to put a plan in place. Hokana motioned for the Chairman to sign the Fire Emergency and Burn Plan. Simek seconded. Motion carried.

Kadmas, Lee and Jackson (KLJ) Engineer Loegering, Highway Superintendent Hagen joined the meeting at 11:00 am. Russell presented an Overhead Permit that he and Hagen had put together for height restrictions for equipment coming into the county. The form will need to be revised as the height is currently not on the form. The fee will be \$100.00 per project. Simek made a motion to accept and instate the permit policy with the changes discussed. Hokana seconded. Motion carried. A letter from the highway department along with a copy of the form will be sent to all the Township Clerks and Treasurers so that they could discuss it at the annual township meetings held in March.

Hagen told the commission he had spoken with the ND DOT and they had informed him that load limits will go on March 15<sup>th</sup> as usual, but may go on earlier due to the change in the weather. They also informed Hagen that construction on the bridge on Highway 11 will be done this year. They still plan to do a bypass while the work is being done. Hagen stated that the new gooseneck flatbed trailer is in and he will pick it up this week. The motion to approve bills was revised to include the payment for the trailer. Hagen stated that reflectivity verifications for the county signs are completed.

Loegering stated the mitigation with the landowner for Dickey County #3 has been signed. Loegering stated he will wait for payment and to file the paperwork until the ND Corp of Engineers approve the project. There have been additional costs with KLJ because of the work the Corp has required them to do and Loegering asked the Commissioners to sign an Amendment to Engineer-Owner Agreement in the amount of \$19,000. Hamar motioned to sign the agreement. Simek seconded. Roll call vote Hokana yes, Hamar, yes, Simek yes, Sand yes. Motion carried.

Loegering stated the widening project bid opening date will probably be April 28 or 29<sup>th</sup>. The cost of paving is coming down because of the drop in oil prices. Discussion followed concerning the bidding process. The decision was to bid the widening project and have the mine/blend bidding overlap. The project still is contingent on the Corp approving the project.

Loegering will check on the status of the Energy audit for the repair of the roof that is being completed by KLJ and report at the next meeting.

Park Board Chairman Wertz was called into the meeting at 11:35. Hamar had noticed a spelling error on the new sign at Pheasant Lake. Wertz will contact the company to make corrections on the sign.

Clerk of Court Schimke joined the meeting at 11:45. Her grant has been approved so the security glass can now be installed. The repair of the ceiling in the hallway will have to wait until the roof is fixed. She informed the commissioners that the local court administrator will not sign the city of Fullerton agreement. Schimke has talked to Fullerton City Auditor Haring. Schimke will e-mail Haring the draft that the state provided, along with States Attorney Neuharth and Sheriff Estes so that all can review the agreement.

Chairman Sand stated the county had received a letter from the State of North Dakota concerning the funding for clerk of district court services that the county receives. Hamar made a motion to send a letter stating that the board would elect to continue the funding agreement for the 2017-2019 biennium. Hokana seconded. Motion carried.

Simek made a motion to approve the raffle permit with no fee for the Ludden Sportsman Club. Hokana seconded. Motion carried.

Risk Manager Miller joined the meeting at 11:55 am. Miller was looking to possible purchase AED equipment for the Court House and the Highway building for the next budget year of 2017. She said there is currently refurbished ones available for purchase at a cost savings of \$300 per unit. After discussion, Miller will budget new units in the next budget year.

Hamar informed the Commissioners that interviewing for the 4-H Youth Development Agent is scheduled for March 9<sup>th</sup>.

Hokana motioned to adjourn at 12:15 pm. Simek seconded. Motion carried.

**Commission Meeting  
March 15, 2015**

Chairman Sand called the meeting to order at 9:35 am. Present were John Hokana, Gary White, Joel Hamar and Chairman Sand. Dean Simek was not in attendance.

The Pledge of Allegiance was recited.

Additions to the Agenda

4-H Youth Development Agent Interviews

Hamar motioned to approve the March 1 Commission Meeting minutes with corrections. White seconded. Motion carried.

Hokana motioned to approve the vouchers. White seconded. Motion carried.

White motioned to approve the financial statement. Hokana seconded. Motion carried

Commissioner Hamar reported he sat in on the 4-H Youth Development Agent interviews and stated all were good candidates.

The commissioners discussed the amount of money Dickey County is receiving from the discontinued Truck Regulatory coalition. They will not sign the resolution to disburse the remaining funds until the discrepancy in the amount Dickey County receives is resolved.

Schimke joined the meeting at 10:00 am. She presented a new contract between Dickey County and Fullerton City to patrol Fullerton streets. Hamar motioned to sign the agreement. White seconded. Motion carried.

Treasurer Veland presented an updated agreement between the county and Dakota Plains Credit Union. Veland explained the agreement had more security measures than the previous one. White motioned to have the Chairman sign the agreement. Hamar seconded. Motion carried.

Hokana motioned to sign the beer and liquor license for Hays Lodge. White seconded. Motion carried.

Tax Director Flaherty joined the meeting at 10:45 am. Flaherty and the commissioners discussed the reassessment of homes that Flaherty is currently doing. Flaherty said he has been sending notices to the property owners informing them he will be assessing their buildings. He stated the Farm Residence Exemption properties will not be assessed at this time. Sand asked Flaherty if the assessment work Flaherty is currently doing is covered under the township contracts with the county. Flaherty said if the measurements he is verifying coincide with the property cards on file, the service is included. If the property card on file isn't current or is nonexistent an additional fee may be charged. Flaherty and the commission discussed requiring a building permit for new structures or improvements to existing structures, which will assist in keeping updated assessments. A fine would be applied if no permit was requested for new or improvements to existing buildings.

KLJ Engineer Loegering, Highway Superintendent Hagen and DES/911 Director Russell joined the meeting at 11:00 am. Commissioner White left the meeting at 11:00 am.

Loegering recommended the county bid the planned widening project on County 3 separate from the mine and blend project, because the state budget cuts reduced the money to the counties. If enough money is left over from the widening, it can be used for the mine and blend.

Hagen said he received a proposal from Barga, Inc. in the amount of \$98,708 to crack seal 7.5 miles on County 3 from County 8 to Highway 281. Hokana motioned to allow Hagen to accept the proposal from Barga, Inc. Hamar seconded. Roll call vote was unanimous. Hokana yes; Hamar yes; Chairman Sand yes.

Russell updated the commissioners on the difference between Federal FEMA and the ND DES in 2011 FEMA large project numbers and the work that was completed. Russell will request a federal mediator before the state closes out large projects.

Sheriff Estes and Russell discussed the possibility of a sheriff's posse. Russell said the posse will be separate from the county and consist of volunteers.

Estes and the commission talked about a universal key for the sheriff that would allow access to all of the offices in the courthouse. Deputy Clerk of Court Miller was also present. No decision was made.

States Attorney Neuharth joined the meeting at 11:55 am to discuss a complaint he received from the Fair Labor Board.

Hamar motioned to sign the letter to the Oakes mayor stating the commissioners have no objection to the city lagoon improvements. Hokana seconded. Motion carried.

Hokana motioned to adjourn at 12:00 noon. Hamar seconded. Motion carried.

Payroll		125,468.72	51572-51679
Human Services	Monthly expenses (void #61261-61274)	10,075.33	61259-61288
Specialty Trailer Sales	Balance on purchase of trailer	9,500.00	61289
Cities, Townships, Schools	Schools	1,168,291.75	61290-61298
Overpayment Refund	overpayment of Taxes REC #29076	222.00	61299
Overpayment Refund	overpayment of parcael 0788600-08130000-11210001	2,879.96	61300
Choice Financial	Boiler Payment ( PRINC 4388.29, INT \$335.61)	4,723.90	61301
Dakota Plains Credit Union	Assessor Training D Geller	500.00	61302
Dickey County Fair Board	Taxes Collected ( 1 mill)	36,554.00	61303
Ellendale School Business	Security Badges -3	24.00	61304
Farm & Home Publishers	Plat Books	505.00	61305
Flaherty Don	Winter Workshop Mileage and Meals	214.54	61306
Geller Dana	Inspection mileage( elden, hamburg, whtstone) Winter workshop mileage and meals	343.06	61307
HR Collaborative	HR Conference Registration	200.00	61308
Montana Dakota Utilities	Utilities park lighting park building	97.34	61309
ND State Supplus Property	Field Gear- Disaster Supplies	25.00	61310
Neuharth Gary	Building Rent	250.00	61311

Secure Software Solutions	Pat License Renewal	1,600.00	61312
Software Innovations	Export Scripts for Reporting to State	700.00	61313
Stutsman County Auditor	Mental Health Hearing	123.50	61314
Capital 1 Industries	Track Jumpers, Wear Shoes, Carbide Teeth	1,317.58	61315
Economy Propane LLC	1250 Gallons Propane	1,225.00	61316
Fastenal Company	Ultimate Scrapper	39.75	61317
Financial Management Divison	CER 1112 65: 1 MI W 56: INV 674191 CER 1112-64: KASP: CONST.INV 674192;EST#20	976.46	61318
Fisher Industries	2016 Payment first of 2- Gravel Crushing	90,000.00	61319
Kadrmass Lee & Jackson INC	cr8; PCN20968;CHIPSEAL;INV65461; CONST ENGINE	3,025.25	61320
Lyle Signs INC	ST SIGN 1@ \$18; FREIGHT \$12.58 W1-8, 18X24, S/F. B/Y, HIP/ALUM	870.58	61321
RI-TEC Industrial Products	Winter GRD 5 Gal @ \$256.80	256.80	61322
Kadrmass Lee & Jackson INC	Roof Assessment/ Energy Audit	4,024.82	61323
Kiser Breana	Meals- conf on Range MGMT HORSE HIPPOLOGY, VET FEED DIRECTIVE MLG pesticide training	475.04	61324
NDSU Extension Horse EXPO	horse expo registration	55.00	61325
Chief Supply	Telescoping computer, Superlens New Truck	241.65	61326
ND Weed Control ASSOC.	CO Share of Winter Show Booth	61.00	61327
Warne Chemical and Equipment CO.	Spray Component, Surge Buster	7,604.20	61328
Chads Electric INC.	Local Installation of New Sirens	2,808.36	61329
Dickey County Senior Citizens	Taxes Collected	47,577.47	61330
Dickey County Historical	Teaxes Collected	6,638.67	61331
North Dakota Insurance Department	Vendor Bonds	30.00	61332
Ellendale City Auditor	Utilities court house, park, highway shop, weed board Building	438.86	61333
Kadrmass Lee & Jackson Inc	conty rd 3 cer 1112(064) pcn 19597-1112-64, 1112-069-widening pcn 21048; inv65464; des-2 cnob-0a-1112-68;pcn21062;inv65462;const overpayment DES-2	14,025.07	61334
Ellendale High School	Resitution to be paid to ellendale school high school	80.00	61335
Cities, Townships, Schools	cities, townships, schools	916,393.83	61336-61377
Dakota Plains Credit Union	Payroll Transfer	128,000.00	61378
Human Services	Monthly expenses (replacement check for 60886)	309.60	61379
ND Public Employees Retirement	BCBS	46,508.72	61380
ND Public Employees Retirement	BCBS-HD	3,395.28	61381
ND Public Employees Retirement	LIFE INS	360.99	61382
ND Public Employees Retirement	LIFE INS-HD	142.42	61383
FLEX	MILLER AMBER	220.65	61384
Community Volunteer EMS of LoMoure	Ambulance Collections	1,769.83	61385
Kulm Ambulance Corps Inc.	Ambulance Collections	6,636.88	61386
Edgeley Ambulance Service	Ambulance Collections	3,539.67	61387
Ellendale City	Airport, Ambulance	22,170.79	61388
Oakes City	Airoprt, Ambulance	20,843.41	61389
State Treasurer	state medical, homestead credit, Veterans credit, Clerk of Court Fees	12,718.06	61390
Garrison Diversion	collections	12,648.06	61391
James River Soil Conservation 975	collections	13,409.67	61392
Ellendale Fire #2	Collections Ellendale	17,240.72	61393
Oakes Fire #3	Collections Oakes	19,185.57	61394
Dickey County Treasurer	Clerk of Court Fees	780.00	61395
ND Public Employees Retirement	Def comp	2,845.92	61396
ND Public Employees Retirement	Def comp	212.50	61397
US Department of Education	Garnishment	245.06	61398
Human Services	Monthly expenses	7,978.94	61399-61434
Avid Hawk LLC	Yearly Service agreement	360.00	61435
Chads Electric INC.	Electrician work on CO Fuel Pump, Install lights by 4-H Agent Desk	646.96	61436
Comfort INN Bismarck	lodging D Geller Spring CONF	80.00	61437

Comfort suites Bismarck	Election training lodging- B Beethe	80.00	61438
Computer Express	Toner Cartridges	189.00	61439
Computer Express	Toner Cartridges	181.00	61440
Dakota electronics	Replacement antennas for hand held	32.00	61441
Dakota Plains Credit Union	Gasoline Purchases- Sheriff	63.11	61442
Dickey county Hiway Dept	Gasoline Purchases- Sheriff	703.58	61443
Dickey County Leader	Expiring Board Terms, Commissioner Min, President Day Closing	452.63	61444
Farnams Genuine Parts	Battery	118.92	61445
Galls INC	Mourning Bands, Shipping	18.34	61446
Information Technology Dept( ITD)	Service Contract, County Exchange E-Mail, Net Motion, multi-factor Authentication	573.00	61447
Kelly- INN Bismarck	Lodging - spring conference D Flaherty	80.10	61448
Kone INC	Maintenance Agreement	989.74	61449
ND Association of county superintendents	Dues	50.00	61450
Quality Quick Print	No Pets Decals Court House and Shop	59.44	61451
Schimke Andi	Clerk Association Meeting Mileage	70.20	61452
Starion Financial Ellendale	Loan Payment (PR 3161.69,INT 793.13)	3,954.82	61453
Overpayment Refund	Approved protest (parcel #02584001) (parcel #01271000)	132.87	61454
Dickey County Treasurer	Protest payment # 02584001 Protest payment # 01271000	1,347.81	61455
Bluetarp Financial INC.	Northern Tool Fargo-2 Tool Boxes- Sign TRK	647.97	61456
Dakota Plains Credit Union	Gasoline Edgeley Allied Energy Unit 101	36.66	61457
Economy Oil Co	375 Gal Propane @ 0.09	367.50	61458
Farmers Union Oil Co	Pressure Hose	41.79	61459
Farnams Genuine Parts	Bearings, Hose Fittings, Filters, Flap Discs	285.85	61460
Financial Management Divison	8 miles W Oakes- CO 3 PCN 19597-W Oakes	411.86	61461
Financial Management Divison	dc 8-SC 1112(067)- Morris SealCoat 19.07%	2,684.96	61462
Financial Management Divison	DC 3 W OF 56: F-M NOT DCER BOND 1112(065)	208.77	61463
Fullerton City Auditor	Utilities	20.00	61464
Lyle Signs INC	Street Sign Freight	30.58	61465
John Deere Financial	Cutting Edges, Brackets (6), Remaining from Prior STMT 0.08	21,388.46	61466
Matheson TRI- GAS INC	Walter wheels, Hazardout Material CHG	195.40	61467
Mertz Const & Supply Ellendale	Hangers- Gutter- Oakes Shop, Rapid Fire Staples & Staples	227.94	61468
Napa Parts Supply, INC	Deicer, Nuts, Bolts, Mud Flaps, Wiper Blades	29.21	61469
Oakes Truck & Trailer	Install New Tarp & Opener- 2013 belly Dump	2,843.05	61470
Ottertail Power CO	Oakes shop	49.67	61471
Southeast Water Users	Utilities	45.65	61472
True Value- Ellendale	Toilet paper, Stool, Paper towels, Bulbs paint towel holder tissue bags, bags, filter	279.97	61473
Vistos Carquest	Rubber Flap for front of blade unit # 105 Deflector on v plow unit # 105	20.35	61474
Waste Management	Utilities	43.03	61475
Office Of Attorney General- 1250	February Scram Bracelets	290.00	61476
Stutsman Correctional Center	Prisoner Board FEB 2016	1,950.00	61477
Wagner Harley J	23.5 hours Veteran Van Driving, PER DIEM ON VERTERAN VAN TRAVEL	310.00	61478
Mahlers Village Variety	SELF MAILER SEAL LABELS, SAMPLING BAGS	8.68	61479
Dakota electronics	Radio antenna bracket for new truck	520.50	61480
Warne Chemical and Equipment CO.	EQUIP PARTS FOR NEW SPRAYER ON NEW TRUCK	188.46	61481
Dickey Rural Networks	911 Trunk Rental, Record Updates	247.00	61482
ND ASSOCIATION OF COUNTIES	10% of Revenue	1,214.67	61483
Kedish house	JAG GRANT MONEY	810.12	61484
A&B Business inc	Catalog envelopes, protector sheets, tape dispenser, perforated paper,pens,stapler, book covers blue refill ink, inglefold towels, desk calendar	307.86	61485
Ameripride Services, INC	RUG SERVICE, RUG SERVICE	869.17	61486
AT&T Mobility	Sheriff, jeff, charlie cell phones, ipad for signs, air card- charlie	618.74	61487
Central bussiness systems inc.	QTRLY service contract & color copies, color copies, color copies for pesticide program	1,043.02	61488
Dakota Valley Electric Coop	Utilities- wilson dam,west shop, guelph tower	225.00	61489
Dicky Rural Networks	Utilites	1,238.21	61490
Mahlers Village Variety	desk and utility tray, notebook, bindersm card stock, febreeze, disinf spray, containers for mace kits, elastic, file folders	86.42	61491

NDSU Extension Service- AG Budget	Vacant Agent Credit, County Agent Salary-JAN-JUNE 2016	9,904.07	61492
True Value- Ellendale	keys for cabinets, cord for printer, duster refills, paper towels, dust masks, safe tread stirp, bleach bulb, duster refills, stor crate for shop cameras	135.84	61493
Montana Dakota Utilities	Utilities- court house, main shop, fullerton shop, weed building	4,380.00	61494
FLEX	Beethe, Bev	487.73	61495
FLEX	Hokana, Holly	500.00	61496
FLEX	Flaherty, Don	237.05	61497
FLEX	Miller, Cresta	1,376.33	61498
AFLAC	Cancer	3,345.30	61499
WageWorks	Cancer	125.00	61500
ND Public Employees Retirement	Retirement	24,370.15	61501
ND Public Employees Retirement	Retirement	1,954.33	61502
ND Public Employees Retirement	Def comp	2,845.92	61503
ND Public Employees Retirement	Def comp	212.50	61504
Delta Dental of Minnesota	Dental	1,391.55	61505
Ameritas Life Insurance Corp.	Vision	438.76	61506
US Department of Education	Garnishment	245.06	61507
North Dakota United	Dues	79.34	61508
ND State Tax Commissioner	State withholding	3,605.93	61509
FLEX	Ulmer, Sharon	600.00	61510
FLEX	Hokana, Holly	100.00	61511
FLEX	Miller, Cresta	208.33	61512
FLEX	Miller, Amber	228.13	61513
Bond Payback Recipients	Jackson Bond payback (Void #2022, replaced with 2052)	1,000.00	2052
Moore Engineering INC	Utillity Relocation,Row Negotiation O&M Manual \$2,342.50; Permitting \$740.00 Railroad State Highway, Legal Description and Row	29,705.00	2053
Ohnstad Twichell, PC	Professional Services	13,071.16	2054
Terracon Consultants INC.	Ground Water Sampling and Analysis	1,900.00	2055
German Township	Balance of large project over run	57,959.03	17972

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Thor Sand Chairman

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Beverly Beethe, Auditor